

WACADA
Annual Business Meeting
Friday, September 23, 2005
Sheboygan, WI

The meeting was called to order by President Tim Walls at 12:40 p.m. following lunch.

Board Members present: Tim Walls, Matt Jurvelin, Houa Xiong, Mary VanHaute, Carla Burkhardt, Steve Schneider, Cathy Mathweg, Aubrey Schramm, Gretchen Gall, Laurie Freeland, and Mike Martin.

Absent: Jeff Ritter

An agenda was provided to the entire membership via their conference registration packets.

I. Welcome & President's Report

- Tim thanks Laurie Freeland and the conference committee for doing an excellent job so far.
- He gave an update on the organization and talked about the survey and express to the members that the Board wants to know what they are that fills out the survey will be eligible to put their name in for a prize drawing.
- He was happy to see that 175-180 members are here together, compared to last years.
- The website is continuously improving and now with Mike's ability, we have our own www.wacada.org website, which we can control and update as often as possible.
- Newsletter; in addition to all the great information that's in the newsletter, there is a new Advising Corner.
- Tim would like to encourage members to get involve and join the board or other committees.

II. Introduction

- Tim gave a quick introduction of the current executive board member to membership and gave an overview of what each board member had contributed in the past year.

III. Secretary's Report

- Houa Xiong, called for a review of the minutes of the meeting from September 24, 2004. The minutes were provided to all attendees in their packet of conference material. Chris Tower from Marian College made a motion to approve the minutes; Karen Bowen from UW Oshkosh seconded the motion. Motion approved.

IV. Treasurer's Report

- Since Jeff was absent, Carla Burkhardt reviewed the Treasure's report. A Treasurer's Report was provided for all attendee in their registration packet. As of September 1st, we have a balance of _____. Wayne Jacobson

from UW La Crosse made a motion to approve the Treasurer's Report. Sheri Brunk from UW-La Crosse seconded the motion. Motion approved.

V. Association Bylaws Changes

- The Bylaws were provided to all attendees in their registration packet. Gretchen talked about the few changes in the Bylaws on page 3 and 6. These are new changes. We will be eliminating Historian position and combine with the webmaster. See Webmaster for more information. Deb Heiber from UW Whitewater made a motion to pass the new changes to the bylaws. Kathy Stockwell from Fox Technical College seconded the motion. Motion approved.

VI. WACADA Awards

- Steve Schneider mentioned that the past winners and their information are in the folder. He wanted the members to look at the future references and information to the awards. For next year, the board members have approved to approve the dollar amount.
- Steve reminded to the members that these annual recognition is identified by peers for their excellence of services to students and he presented the awards to the following people:
 - The Outstanding Achievements Award to Sandy Ditman from UW Green Bay.
 - The Advisor Excellence Award to Rebecca Matter from UW Eau Claire.

VII. WACADA Grants

- Mary Vanhaute reminder everyone that there is money available for professional development. All the criteria are on the website. There is a total of \$500.00 or \$250.00 with two awards. Mary presented this year's recipients to Liz Whalley, from UW Oshkosh for funding to support Undergraduate Advising Resource Center Advisors and UW Green Bay's Advising staff to learn how to work with exploratory students and Lynn Freeman from UW Oshkosh for "Style Profile for Communication" at Work activity to help UARC staff to greater understanding and appreciation among the growing and diverse staff and each individuals communication styles.
- Mary encouraged members to continue submitting grants and that more individuals should take the effort to submit them.

VIII. Introduction of New Officers & Recognition of "retiring" Officers

- President Walls recognized the outgoing WACADA Board member and thanked them for their services. This included Carla Burkhardt for State Liaison, Mary VanHaute for Historian, Matt Jurvelin for VP-Membership, and Gretchen Gall for Bylaws. Tim then welcomes Aubrey Schramm from UW Oshkosh for Secretary. The changes within the board included Houa Xiong as VP of Membership, Steve Schneider as State Liaison, Cathy Mathweg as president, Becky Ryan as pre-elect and Tim Walls will serve on the board as Past-President.

IX. Announcements of 2006 Conference

- Mary Powers from UW Parkside gave members a “teased” about next year’s conference. It will be the 10th annual conference. UW Parkside will coordinate and will take anyone’s name that is willing to help. She mentioned that it is wonderful to get involve and donate their time. She had everyone who had served on the board in the past to stand up and being recognized to all.

X. NACADA Update

- Carla Burkhardt said that coming in the future, the NACADA conference will be held in Vegas. There are lots of grants that NACADA has to offer for its members and the deadline is in August.
- Region 5 Chair representative, Becky Ryan stated that WI make up the biggest members and the next conference will be in Cleveland next April. She would like to see WI host the 07 conference. Please think about it, she is willing to help.

XI. Adjournment

- Following the updates, Tim welcomed Cathy to the podium and passed the gavel. Cathy thanked Tim and presented him with a gift from the Board.
- Cathy Mathweg followed with comments about her plans to continuing to grow the organization and hopes for another successful year. She wants work on a Strategic plan for the next 3-5 years to help plan for the next to years from building on from the past. There is a meeting on Oct 17th set aside as a retreat for the board members to develop specific strategies to successful execute these tasks.
- Karen Bowen from UW Oshkosh motion to adjourn the meeting. Chris Towers from Marian College seconded. Approved and adjourned at 1:50 p.m.

Respectfully submitted,

Houa Xiong